

**Job Name:** infoRouter - infoXpert – Barcode Scanning Demo

**Description:**

This job is designed for the automatic reading of the barcode value on images. It will name the image the barcode value, and upload it to a pre-distinguished infoRouter - infoXpert folder.

This job requires EzeScan PRO, EDRMS, BCR, KFI and Upload modules. (DM Bundle + BCR)

**Compatibility:**

EzeScan 4.2.160 or higher

**Installation Instructions:**

*Import Sample Configuration*

- Open EzeScan and select the Admin menu > Settings Backup > Import option.
- Click the ... button and browse to the "infoRouter - infoXpert - Barcode Scanning Demo.cfg" file.
- Select "Import All Items Below" option and then click the Import button.
- When the import has finished click the Close button.

*Configure the Workstation EDRMS settings*

- Select the Admin Menu, Workstation Options, EDRMS Tab
- For Choose an EDRMS select "infoXpert" or "infoRouter"
- Enter the Server URL, Username, and Password.
- Click Save.


*Configure the Job settings*

- Select the Admin menu > Job option.
- Select " infoRouter – infoXpert - Barcode Scanning Demo" from the Job Type drop down list.

**Note:** To use a TWAIN or ISIS scanner with this Job, configure the Scan Tab settings for your scanner. Or to use a network scanner with this Job, on the Import tab change the input path to where your device saves the images to. You could also select Enable Import Folder Processing option so then there will be no need to browse for the image - Import folder will pick up images in the input folder automatically.

- If prompted to create the output directory click Yes.
- Click the Close button.

### *Configure the UPLOAD settings*

- Select the Admin Menu > Upload option
- Select "infoRouter - infoXpert – Barcode Demo" from the Job Type drop down list.
- In the Grid on the right there is a target field called "Folder".
- Click in the Field Value box and click the  A browse dialog will display to allow you to select the folder that the document is to be saved into. Select the folder.
- When Complete, Click Apply then OK.

### **Operation Instructions:**

- 1) Select the Admin menu > Job option or press F6.
- 2) Select the "infoRouter - infoXpert - Barcode Scanning Demo" Job from the drop down list.
- 3) Click the Import File Button and select the "Barcode\_separator.tif" file.  
**Note:** If using a TWAIN or ISIS scanner press the Scan button instead, or the Import Folder button if using a network scanner.
- 4) The image will load into the viewer. Press the F4 button, EzeScan will perform barcode recognition and automatically process the images using each barcode as a separator and name the file according to the barcode value. The file will be saved to the pre-distinguished infoRouter or infoXpert folder. The job will then automatically close once all images are processed.